

## Searching for Bids

### 1. Log In



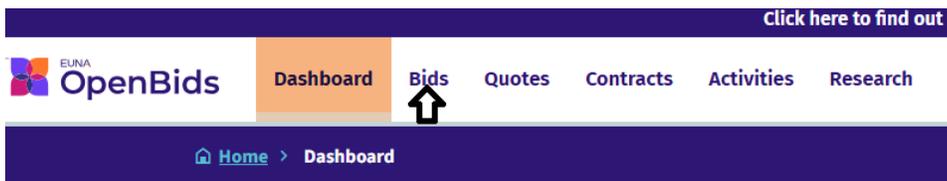
**Username**

**Password**

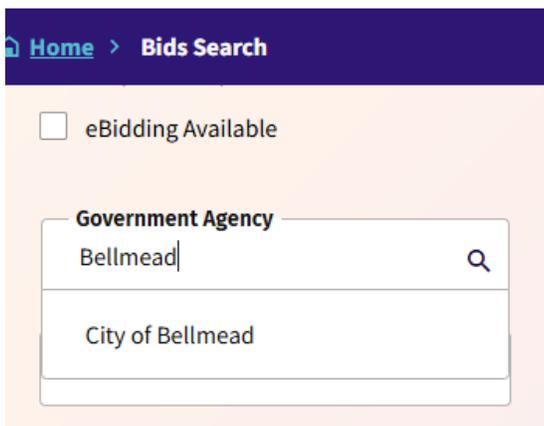
Need help logging in?  
If you are a new government agency, sign up here.

[Sign Up](#) [Login](#)

2. Once you're logged in and on your Dashboard Homepage – Click on “Bids” at the top of the screen

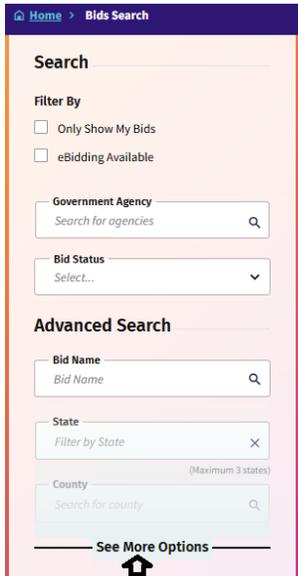


3. On the left side of the screen, you can search for bid opportunities by the City of Bellmead by entering “Bellmead” or “City of Bellmead” in the Government Agency search box. Click Search after selecting City of Bellmead to see a listing of all City of Bellmead Bid Opportunities (Open, Closed, Cancelled, Upcoming, etc.).



The screenshot shows the 'Bids Search' page. At the top, there is a dark blue header with the text 'Home > Bids Search'. Below the header, there is a search area with a checkbox labeled 'eBidding Available'. Underneath the checkbox is a search box labeled 'Government Agency'. The search box contains the text 'Bellmead' and a magnifying glass icon. Below the search box, there is a dropdown menu with the option 'City of Bellmead' selected.

4. You can expand the search options by clicking on “See More Options”



This allows you to expand your search options to include searching by County, Bid Identifier, Commodity Code, Fiscal Year and date range, for a more detailed search if needed.

