



# **INVITATION TO BID**

City of Bellmead, Texas

**BID # 2026.1**

## **Demolition of Residential Structures and Debris Removal**

**Properties: 1401 Old Dallas Road and 301 E 20<sup>th</sup> Street**

The City of Bellmead is seeking sealed bids from qualified contractors for the demolition and removal of structures, vehicles, and debris at two properties:

- 1401 Old Dallas Road, Bellmead, Texas
- 301 E. 20th Street, Bellmead, Texas

Work includes demolition of primary and accessory structures, removal of junk vehicles, and full site clearing and grading.

## BID TIMELINE

Date	Event
Thursday, October 16, 2025	Bid Release Date
Friday, October 24, 2025 1:30 p.m. CST	Optional Pre-Bid Walkthrough beginning at 1401 Old Dallas Road
Monday, October 27, 2025 12:00 p.m. (noon) CST	Deadline for Questions
Friday, October 31, 2025 10:00 a.m. CST	Bid Submission Deadline
November 2025	Anticipated Award Date

- **Bid Submissions:**

- Online: [DemandStar](#)
- Paper Copy: City Secretary, City Hall, 3015 Bellmead Drive, Bellmead, TX 76705

- **Pre-Bid Walkthrough:**

A voluntary walkthrough will be held at both sites starting at 1401 Old Dallas Road. Access to interior structures will only be allowed during this time.

The City will make every effort to adhere to the schedule above. However, the City reserves the right, at its sole discretion, to adjust the Bid Timeline as deemed necessary.

# 1. SCOPE OF WORK

## 1.1. Overview

The awarded contractor shall demolish, remove, and dispose of all structures, vehicles, and debris from the two specified properties. The City has full legal authority to abate both properties and will issue a **Notice to Proceed** upon award.

## 1.2. General Requirements

- Verify utilities (electric, water, gas) are fully disconnected (City will coordinate shutoff)
- Remove all structures to a depth of **2 feet below grade**
- Cap and flag all water and sewer lines within **10 feet of the property line**
- Provide water and electricity for demolition if needed
- Fill excavations with clean fill and **grade site to allow proper drainage**
- Leave both lots **mowable using a standard lawnmower**

## 1.3. Site-Specific Requirements

See **Attachment 6.1** and **Attachment 6.2** for detailed requirements at each address.

## 1.4. Timeline

Contractor must complete all work within **30 calendar days** from the date of the City's **Notice to Proceed**.

# 2. BID REQUIREMENTS

## 2.1. Submission Options

Bids must be submitted either:

- Online via [DemandStar](#), or
- In a sealed envelope clearly marked with "Bid #2026.1 – Demolition Services" and delivered to:  
City Secretary  
City of Bellmead  
3015 Bellmead Drive  
Bellmead, TX 76705

Late bids will not be accepted.

## 2.2. Required Bid Forms

Include the following:

- **Form 5.1:** Bidder Information Sheet
- **Form 5.2:** Pricing Form (Lump Sum for both properties)

- **Form 5.3:** Conflict of Interest Questionnaire (if applicable)
- **Form 5.4:** Local Preference Declaration (if applicable)

### **3. EVALUATION & AWARD**

#### **3.1. Award Criteria**

The City may award to the **lowest responsible bidder** or based on **best value**, in accordance with Texas Government Code §252.043. Evaluation factors include:

- Cost and value
- Relevant experience and references
- Approach to safety and compliance
- Ability to meet project timeline
- Local economic impact (if applicable)

#### **3.2. Additional Notes**

- The City may request additional information or interviews
- The City reserves the right to reject any or all bids
- No costs for bid preparation will be reimbursed

### **4. ADMINISTRATIVE REQUIREMENTS**

#### **4.1. General Terms**

- Bids must remain valid for **90 days**
- All work must comply with applicable **federal, state, and local laws**
- The City is exempt from Texas Sales Tax and Federal Excise Tax
- Bid pricing should include all labor, materials, equipment, permits, and disposal fees

#### **4.2. Permits**

The contractor must obtain any required permits. **The City will waive applicable City permit fees.**

#### **4.3. Insurance Requirements**

See sample contract (Attachment 6.3) for required insurance coverage, including:

- Commercial General Liability
- Workers' Compensation
- Auto Liability
- City named as Additional Insured

Certificates must be submitted within **5 days** of award.

## **5. BID FORMS**

- **Form 5.1 – Bidder Information**
- **Form 5.2 – Lump Sum Pricing**
- **Form 5.3 – Conflict of Interest Questionnaire**
- **Form 5.4 – Local Preference Declaration (Optional)**

5.1. BIDDER INFORMATION FORM

**1. Company Information**

Company Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Remit-to Address, if different: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**2. Addenda**

Our company has reviewed and formally acknowledges receipt of all addenda, if any, provided by the City. Please record the number of addenda acknowledged here:

\_\_\_\_\_ (number of addenda acknowledged)

**3. Authorized Personnel**

State your firms' personnel authorized to give representations regarding your bid or resulting contract, if any:

<i>Name</i>	<i>Phone Number</i>	<i>Email Address</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**4. Agreement**

The successful bidder shall be able to execute the attached *Demolition of Structure Contract* and be able to comply with the insurance requirements as stated within the contract. Please confirm your ability to execute this contract.

\_\_\_\_\_ (initial to confirm)

**5. References**

If your company has not provided like-kind products/services to the City in the last three (3) years, please provide three (3) customer references:

<i>Entity Name</i>	<i>Contact Person</i>	<i>Phone #</i>	<i>Email</i>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**6. Exceptions Taken by Bidder**

State exceptions taken to any of the terms of this bid, if any. If no exceptions are taken, write 'None.'

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**7. Authorization**

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

5.2. PRICING FORM

<b>Line Item</b>	<b>Address</b>	<b>Scope of Work</b>	<b>Lump Sum Price</b>
<b>1</b>	<b>1401 Old Dallas Road</b>	- Demolish and remove all residential and accessory structures - Remove all concrete flatwork (excluding driveway approach) - Remove fencing, tires, dead trees, brush, and all debris - Fill and grade for proper drainage - Final site must be mowable	\$ _____
<b>2</b>	<b>301 E. 20th Street</b>	- Demolish and remove all residential and accessory structures - Remove motorhomes, junk vehicles, fencing, brush, and accumulated debris - Remove or smooth low areas and fill/grade as needed - Final site must be mowable	\$ _____
		<b>TOTAL BASE BID (Lump Sum for both properties):</b>	\$ _____

**Note:** Pricing shall include all costs of labor, materials, mobilization, disposal, equipment, utility disconnection, permitting (City fees waived), and site restoration. No additional charges will be allowed unless pre-approved in writing by the City.

### 5.3. CONFLICT OF INTEREST QUESTIONNAIRE

See Section 4.2. Conflict of Interest, for information regarding when it is necessary to complete and submit this form.

# CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

### OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2  Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

\_\_\_\_\_  
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes  No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes  No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6  Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date

**CONFLICT OF INTEREST QUESTIONNAIRE**  
**For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

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(2) the vendor:

- (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
  - (i) a contract between the local governmental entity and vendor has been executed;
  - or
  - (ii) the local governmental entity is considering entering into a contract with the vendor;
- (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
  - (i) a contract between the local governmental entity and vendor has been executed; or
  - (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:
  - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
  - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
- (2) the date the vendor becomes aware:
  - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
  - (B) that the vendor has given one or more gifts described by Subsection (a); or
  - (C) of a family relationship with a local government officer.

**5.4. LOCAL PREFERENCE DECLARATION**

The City of Bellmead has enacted a local preference policy as allowed by Chapter 271 of the Local Government Code. In accordance with the Council adopted policy, if the City receives one or more bids from a bidder whose principal place of business is within the incorporated city limits of Bellmead, and whose bid is within five percent of the lowest bid received from a bidder who does not have their principal place of business within the incorporated limits of Bellmead, the City may enter into a contract for an expenditure of less than \$100,000 with: (1) the lowest bidder; or (2) the bidder who has their principal place of business within the incorporated limits of Bellmead, if the City Council determines, in writing, that the local bidder offers the City the best combination of contract price and additional economic development opportunities for the City created by the contract award, including the employment of residents of the City of Bellmead and increase tax revenue to the City of Bellmead.

If your company's principal place of business is within the incorporated limits of Bellmead and you are declaring your right to this local preference, please (1) check the box below, (2) indicate the address of your company's principal place of business, and (3) record an explanation of how awarding your company the bid would impact the economic development of the City of Bellmead, including employment of residents of the City of Bellmead and increased tax revenue to the City of Bellmead. The City may request additional information to support your local preference declaration.

**Check this box if your principal place of business is within the incorporated city limits of Bellmead and you are declaring your right to local preference. Then submit requested information below.**

**Address of your principal place of business:** \_\_\_\_\_

**Summary explanation of impact on economic development impact to the City of Bellmead:**

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**Please attach to your bid any additional information that will support your local preference declaration.**

## **6. ATTACHMENTS**

- **6.1 – 1401 Old Dallas Road Scope**
- **6.2 – 301 E. 20th Street Scope**
- **6.3 – Sample Demolition Contract**

## 6.1. 1401 OLD DALLAS ROAD SCOPE

- Demolish and remove residential and accessory structures
- Remove all concrete flatwork (sidewalks, driveway), **except for driveway approach**
- Remove:
  - Dead trees, shrubs, and limbs
  - Tires, rubble, bricks, concrete, rubbish, and miscellaneous debris
- Fill excavation areas with clean fill
- Grade to drain properly
- Leave site mowable

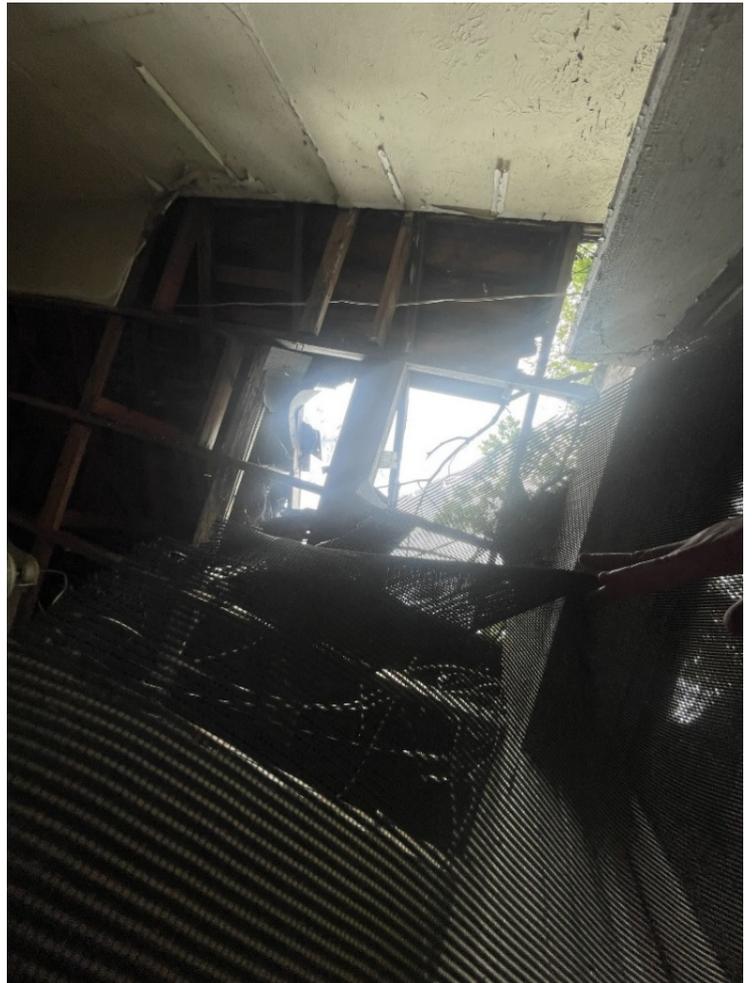


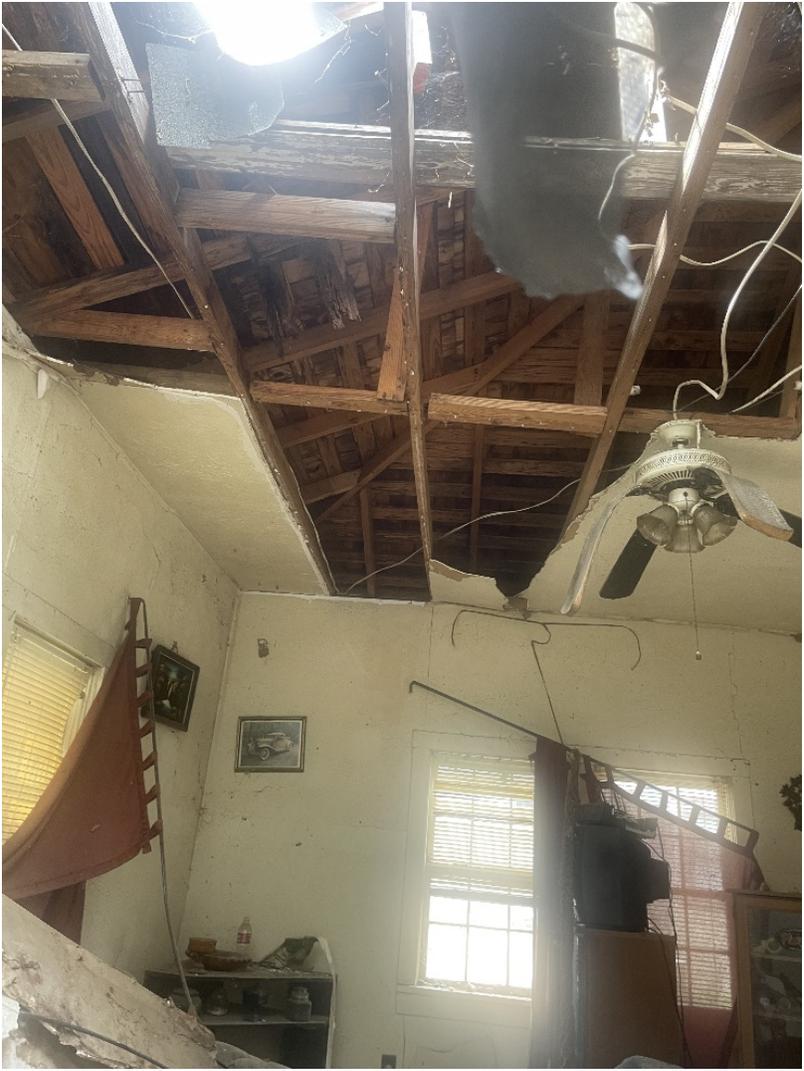




















## 6.2. 301 E. 20TH STREET SCOPE

- Demolish and remove residential and accessory structures
- Remove:
  - All junk vehicles and motorhomes
  - All rubbish, debris, and materials across the lot
- Fill and grade as needed
- Leave site mowable











## 6.3. SAMPLE DEMOLITION SERVICES CONTRACT

### CITY OF BELLMEAD, TEXAS SAMPLE CONTRACT FOR DEMOLITION SERVICES

This Demolition Services Agreement ("Agreement") is made and entered into by and between the **City of Bellmead, Texas**, a home-rule municipal corporation ("City"), and **[Contractor Name]**, a company authorized to conduct business in Texas ("Contractor"). The City and Contractor may be referred to collectively as the "Parties."

### RECITALS

WHEREAS, the City desires to engage Contractor to perform demolition and debris removal services at 1401 Old Dallas Road and 301 E. 20th Street in Bellmead, Texas;

WHEREAS, Contractor represents that it is experienced and qualified to provide such services in a safe, timely, and lawful manner;

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the Parties agree as follows:

### 1. SCOPE OF SERVICES

Contractor shall provide all labor, equipment, supervision, tools, permits, and materials necessary to:

- Demolish all structures located at 1401 Old Dallas Road and 301 E. 20th Street;
- Disconnect and cap all utilities;
- Properly remove and dispose of all debris in compliance with local, state, and federal regulations;
- Grade and level the site for positive drainage and mowability;
- Complete all work in accordance with the Invitation to Bid 2026.1, City specifications, and Contractor's submitted bid.

The Invitation to Bid, all Attachments (6.1–6.3), Contractor's bid, and all required forms are incorporated by reference as part of this Agreement.

### 2. CONTRACT PRICE

The City shall pay Contractor a total lump sum not to exceed **#[Insert Amount]**, as full compensation for satisfactory performance. No additional charges shall be allowed unless approved in writing by the City.

### **3. TIME FOR PERFORMANCE**

Contractor shall begin work within **10 calendar days** after issuance of a written Notice to Proceed. All work must be fully completed within **30 calendar days**, unless extended in writing by the City. Delays caused by weather, documented force majeure, or City-requested changes may be grounds for extension.

### **4. INSURANCE REQUIREMENTS**

Contractor shall maintain the following insurance throughout the duration of this Agreement:

- Commercial General Liability: \$1,000,000 per occurrence
- Automobile Liability: \$1,000,000 combined single limit
- Workers' Compensation: Statutory limits

Each policy must name the **City of Bellmead** as an **Additional Insured** and include a waiver of subrogation. Certificates of insurance must be submitted before work begins.

### **5. PERFORMANCE AND PAYMENT BONDS**

If the total contract amount equals or exceeds \$100,000:

- A **Performance Bond** and **Payment Bond**, each for 100% of the contract amount, shall be required under Texas Government Code Chapter 2253.

Bonds shall be issued by a surety licensed to do business in Texas and approved by the City.

### **6. PERMITS AND COMPLIANCE**

Contractor shall obtain all required permits (City fees waived), coordinate all utility disconnections, and comply with all applicable laws and safety standards, including but not limited to:

- Texas Occupational Safety and Health Act (TOSHA)
- Texas Solid Waste Disposal Act
- City Code of Ordinances

### **7. INDEPENDENT CONTRACTOR STATUS**

Contractor is an independent contractor. Nothing in this Agreement creates an employment, agency, or partnership relationship. Contractor is solely responsible for taxes, insurance, payroll, and compliance for its employees and subcontractors.

### **8. TERMINATION**

#### **A. For Convenience**

The City may terminate this Agreement without cause upon **10 calendar days** written notice. Contractor shall be entitled to compensation for work satisfactorily completed to the date of termination.

## **B. For Cause**

The City may terminate immediately upon written notice if Contractor:

- Fails to perform or breaches any term;
- Becomes insolvent or bankrupt;
- Fails to comply with applicable law or safety standards;

In such case, the City may withhold payments and/or seek damages.

## **9. INDEMNIFICATION**

Contractor shall **defend, indemnify, and hold harmless** the City, its officers, officials, employees, and agents from and against any and all claims, damages, losses, liabilities, costs, and expenses (including attorneys' fees) arising out of or related to:

- Contractor's performance or failure to perform;
- Acts or omissions of Contractor, its employees, subcontractors, or agents;

This obligation survives termination of this Agreement.

## **10. ASSIGNMENT AND SUBCONTRACTORS**

Contractor may not assign or subcontract any portion of this Agreement without prior written consent of the City. Subcontractors must meet all insurance and qualification requirements.

## **11. FORCE MAJEURE**

Neither Party shall be liable for delays caused by acts of God, war, natural disasters, labor strikes, or governmental orders beyond their reasonable control. The affected party shall promptly notify the other in writing and resume performance as soon as feasible.

## **12. VENUE AND GOVERNING LAW**

This Agreement shall be governed by the laws of the **State of Texas**, and venue shall lie exclusively in **McLennan County, Texas**.

### 13. NOTICES

All notices required under this Agreement shall be in writing and delivered to:

**City of Bellmead**

Attn: City Manager  
3015 Bellmead Drive  
Bellmead, TX 76705

**Contractor**

Attn: [Insert Contact Name]  
[Insert Address]  
[Insert Email / Phone]

### 14. NON-WAIVER AND SEVERABILITY

Failure of the City to insist on strict performance of any term shall not waive any right thereafter. If any part of this Agreement is held unenforceable, the remainder shall remain in effect.

### 15. ENTIRE AGREEMENT

This document, together with incorporated bid documents and attachments, constitutes the entire understanding between the Parties. No oral representations or prior agreements shall have effect unless expressly stated herein. Any amendment must be in writing and signed by both Parties.

**IN WITNESS WHEREOF, the Parties have executed this Agreement effective as of the dates below.**

**CITY OF BELLMEAD, TEXAS**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**CONTRACTOR**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

